

**NORTH BREVARD COUNTY HOSPITAL DISTRICT
OPERATING
PARRISH MEDICAL CENTER
BOARD OF DIRECTORS – REGULAR MEETING**

A regular meeting of the Board of Directors of the North Brevard County Hospital District operating Parrish Medical Center was held on September 9, 2019 in Conference Room 2/3/4/5, First Floor. The following members were present:

Herman A. Cole, Jr., Chairman
Stan Retz
Peggy Crooks
Jerry Noffel
Billie Fitzgerald
Robert L. Jordan, Jr., C.M.
Elizabeth Galfo, M.D.
Maureen Rupe
Ashok Shah, M.D

Member(s) Absent:
None

A copy of the attendance roster of others present during the meeting is appended to the file copy of these minutes.

CALL TO ORDER

Mr. Cole called the meeting to order at 4:05p.m.

PLEDGE OF ALLEGIANCE

Mr. Cole led the Board of Directors, staff and public in reciting the Pledge of Allegiance.

PMC'S VISION – *Healing Families – Healing Communities*

Mr. Cole led the Board of Directors, staff and public in reciting PMC's Vision – *Healing Families – Healing Communities*.

APPROVAL OF AGENDA

Mr. Cole asked for approval of the agenda in the packet. Discussion ensued and the following motion was made by Mr. Jordan, seconded by Ms. Crooks and approved (9 ayes, 0 nays, 0 abstentions).

ACTION TAKEN: MOTION TO APPROVE THE AGENDA AS PRESENTED.

RECOGNITIONS

Ms. Sellers introduced Ms. Tanya Abreu, PMC's new Executive Director of Communications and Community Development. Ms. Abreu thanked PMC Leadership and the Board for this opportunity.

Dr. Galfo recognized Ms. Kristina Weaver on her recent Sleep Review Magazine article. Dr. Galfo congratulated Ms. Weaver, noting in addition to her Sleep Navigator Program, she and her team also help patients navigate their health care successfully after discharge from the hospital with the Care Navigation Program.

OPEN FORUM FOR PMC PHYSICIANS

There were no physician comments.

PUBLIC COMMENTS

There were no public comments.

UNFINISHED BUSINESS

There was no unfinished business.

NEW BUSINESS

Discussion ensued and the following motion was made by Mr. Jordan, seconded by Ms. Fitzgerald and approved (9 ayes, 0 nays, 0 abstentions).

ACTION TAKEN: MOTION TO RECOMMEND THE BOARD OF DIRECTORS APPROVE THE ADMINISTRATIVE CLOSURE OF INCOMPLETE MEDICAL RECORDS POLICY, AS PRESENTED.

Discussion ensued and the following motion was made by Mr. Jordan, seconded by Ms. Crooks and approved (9 ayes, 0 nays, 0 abstentions).

ACTION TAKEN: MOTION TO RECOMMEND THE BOARD OF DIRECTORS APPROVE THE INSPECTION AND REPRODUCTION OF PUBLIC RECORDS POLICY, AS PRESENTED.

Discussion ensued and the following motion was made by Mr. Jordan, seconded by Dr. Galfo and approved (9 ayes, 0 nays, 0 abstentions).

ACTION TAKEN: MOTION TO RECOMMEND THE BOARD OF DIRECTORS APPROVE THE INSTITUTIONAL REVIEW BOARD POLICY, AS PRESENTED.

Discussion ensued and the following motion was made by Dr. Galfo, seconded by Dr. Shah and approved (9 ayes, 0 nays, 0 abstentions).

ACTION TAKEN: MOTION TO RECOMMEND THE BOARD OF DIRECTORS APPROVE THE CONSUMER GENERATED MEDIA (CGM) AND SOCIAL MEDIA GUIDELINES POLICY, AS PRESENTED.

Discussion ensued and the following motion was made by Mr. Jordan, seconded by Dr. Galfo and approved (9 ayes, 0 nays, 0 abstentions).

ACTION TAKEN: MOTION TO RECOMMEND THE BOARD OF DIRECTORS APPROVE THE DRUG AND ALCOHOL FREE WORK PLACE POLICY, AS PRESENTED.

Discussion ensued and the following motion was made by Mr. Jordan, seconded by Dr. Galfo and approved (9 ayes, 0 nays, 0 abstentions).

ACTION TAKEN: MOTION TO RECOMMEND THE BOARD OF DIRECTORS APPROVE POLICY 9500-2023, PRIMARY STOKE CENTER ADMIN SUPPORT, AS PRESENTED.

North Brevard Medical Support Liaison Report

Mr. Retz presented the North Brevard Medical Support Liaison report from the August 19, 2019 meeting.

MEDICAL STAFF REPORT RECOMMENDATIONS/ANNOUNCEMENTS

Resignations – For Information Only

1. Nasir Hasan, MD - Hospitalist
2. Kamal Patel, MD - Pain Management
3. Sameer Draviam, MD – Emergency Medicine
4. John Papavasiliou, MD – Emergency Medicine
5. Nadia Echevarria, MD – Hospitalist

PUBLIC COMMENTS

There were no public comments regarding the revised consent agenda.

CONSENT AGENDA

Discussion ensued regarding the consent agenda, and the following motion was made by Ms. Crooks, seconded by Dr. Galfo and approved (9 ayes, 0 nays, 0 abstentions).

***ACTION TAKEN: MOTION TO APPROVE THE FOLLOWING REVISED
CONSENT AGENDA ITEMS:***

A. Finance Committee

1. Recommend the Board of Directors to authorize management to enter into a letter of agreement with the Agency for Health Care Administration to fund DSH for SFY 2020 in an amount not to exceed \$688,956.
2. Recommend the Board of Directors to authorize management to enter into a letter of agreement with the Agency for Health Care Administration to fund LIP for SFY 2020 in an amount not to exceed \$1,270,353.
3. Recommend the Board of Directors declare the equipment listed in the requests for Disposal of Obsolete or Surplus Property Forms as surplus and obsolete and dispose of same in accordance with FS274.05 and FS274.96.
4. **Recommend the Board of Directors approve retaining single Auditing Firm for all entities that fall under the North Brevard County Hospital District for financial reporting purposes during the earliest feasible fiscal year end.**
5. **Recommend the Board of Directors approve the acquisition of approximately twelve hundred and fifty new computers; laptops, desktops and handheld computers, as well as ancillary equipment and materials such as cables, etc. with the option to purchase or lease to acquire said equipment.**

COMMITTEE REPORTS

Quality Committee

Mr. Cole reported all items were covered during the meeting.

Budget and Finance Committee

Mr. Retz reported all items were covered during the meeting.

Executive Committee

Mr. Jordan reported all items were covered during the meeting.

Educational, Governmental and Community Relations Committee

Ms. Fitzgerald reported the Education Committee did not meet.

Planning, Physical Facilities and Properties Committee

Mr. Jordan reported the Planning Committee did not meet.

PROCESS AND QUALITY REPORT

Mr. Mikitarian took this time to recognize the staff and organization on a successful Stoke recertification, noting that starting in July a new law will require organizations to have Stroke Certification or Accreditation or they cannot operate as a Primary Stroke Center. Mr. Mikitarian added that the Joint Commission Surveyor recognized the success of PMC's program and could not find anything to offer in the area of improvement.

Mr. Mikitarian also expressed his appreciation to the staff for the Hurricane Dorian preparations, also thanking Dr. Rojas, noting PMC has not previously had the privilege of having the Medical Staff President onsite during the storm.

Hospital Attorney

Legal counsel had no report.

OTHER

No other business was discussed.

CLOSING REMARKS

There were no closing remarks.

OPEN FORUM FOR PUBLIC

No members of the public spoke.

ADJOURNMENT

There being no further business to discuss, the meeting adjourned at 4:17 p.m.

Herman A. Cole, Jr.
Chairman