



MEMORANDUM

To: Board of Directors

Cc: Bill Boyles, Esquire
Pamela Tronetti, D.O.

From: George Mikitarian
President/CEO

Subject: Board/Committee Meetings – October 1, 2018

Date: September 24, 2018

The Ad Hoc Credentials Review Committee will meet at 11:30 a.m. where the Committee will review credentialing and privileging files as they relate to medical staff appointment/reappointment.

The Quality Committee will convene at 12:00 p.m., which will be followed by the Budget and Finance Committee, and then Executive Committee meetings. City Manager, Scott Larese, if available, will be giving the City Council liaison report at the Finance Committee.

The Board of Directors will meet in executive session no earlier than 1:30 p.m. Following the Board of Directors Executive Session, the Board of Directors regularly scheduled meeting will be held immediately following, however no earlier than 3:00 p.m.

The Education and Planning Committee meetings have been canceled.

QUALITY COMMITTEE

Herman A. Cole, Jr. (ex-officio)
Peggy Crooks
Billie Fitzgerald
Elizabeth Galfo, M.D.
Robert L. Jordan, Jr., C.M.
George Mikitarian (non-voting)
Jerry Noffel
Stan Retz, CPA
Maureen Rupe
Ashok Shah, M.D.
Pamela Tronetti, D.O., President/Medical Staff
Patricia Alexander, M.D., Designee
Greg Cuculino, M.D.
Christopher Manion, M.D., Designee
Aluino Ochoa, M.D., Designee

**NORTH BREVARD COUNTY HOSPITAL DISTRICT
OPERATING
PARRISH MEDICAL CENTER
QUALITY COMMITTEE
MONDAY, OCTOBER 1, 2018
NOON
EXECUTIVE CONFERENCE ROOM**

CALL TO ORDER

- I. Approval of Minutes
Motion to approve the minutes of the August 6, 2018 meeting.
- II. Vision Statement
- III. Public Comment
- IV. “My Story”
- V. Dashboard Review
- VI. APSS –Antimicrobial Stewardship
- VII. Safe Opioid Program
- VIII. Other
- IX. Executive Session (if necessary)

ADJOURNMENT

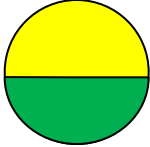
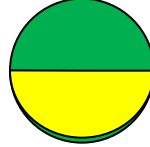
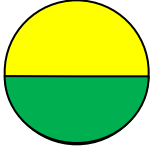
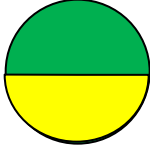
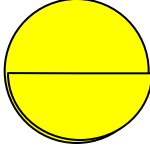
NOTE: IF A PERSON DECIDES TO APPEAL ANY DECISION MADE BY THE EDUCATION COMMITTEE WITH RESPECT TO ANY MATTER CONSIDERED AT THIS MEETING, HE/SHE WILL NEED A RECORD OF PROCEEDINGS AND, FOR SUCH PURPOSES, MAY NEED TO ENSURE A VERBATIM RECORD OF THE PROCEEDINGS IS MADE AND THAT THE RECORD INCLUDES TESTIMONY AND EVIDENCE UPON WHICH THE APPEAL IS TO BE BASED.

PERSONS WITH A DISABILITY WHO NEED A SPECIAL ACCOMMODATION TO PARTICIPATE IN THIS PROCEEDING SHOULD CONTACT MS. LISA CAVALLERO, EXECUTIVE DIRECTOR OF SUPPORT SERVICES, AT 951 NORTH WASHINGTON AVENUE, TITUSVILLE, FLORIDA 32796, AT LEAST FORTY EIGHT (48) HOURS PRIOR TO THE MEETING. FOR INFORMATION CALL (321) 268-6190 OR (321) 383-9829 (TDD). THIS NOTICE WILL FURTHER SERVE TO INFORM THE PUBLIC THAT MEMBERS OF THE BOARD OF DIRECTORS OF NORTH BREVARD MEDICAL SUPPORT, INC. MAY BE IN ATTENDANCE AND MAY PARTICIPATE IN DISCUSSIONS OF MATTERS BEFORE THE NORTH BREVARD COUNTY HOSPITAL DISTRICT BOARD OF DIRECTORS EDUCATIONAL, GOVERNMENTAL AND COMMUNITY RELATIONS COMMITTEE. TO THE EXTENT OF SUCH DISCUSSION, A JOINT PUBLIC MEETING OF THE NORTH BREVARD COUNTY HOSPITAL DISTRICT, BOARD OF DIRECTORS EDUCATIONAL, GOVERNMENTAL AND COMMUNITY RELATIONS COMMITTEE AND NORTH BREVARD MEDICAL SUUPPORT, INC. SHALL BE CONDUCTED.

September Quality Agenda

1. Vision Statement
2. “My Story”
3. Board Dashboard
4. APSS-Antimicrobial Stewardship
5. Safe Opioid Program

Board Value Dashboard: October 2018

Person Centered Flow	
Critical Clinical Conditions and Zero Harm	
Hospital Acquired Conditions	
Readmission	
Patient (Person and Family) Experience	

CMS/IHI Triple Aim

- Better Care For Individuals
- Better Health for Populations
- Lower Costs Through Improvement

Value= Quality/Cost

(Most current 3 months of data: June, July, August)

**NORTH BREVARD COUNTY HOSPITAL DISTRICT
OPERATING
PARRISH MEDICAL CENTER
QUALITY COMMITTEE**

A regular meeting of the Quality Committee of the North Brevard County Hospital District operating Parrish Medical Center was held on August 6, 2018 in the Executive Conference Room. The following members were present.

Herman A. Cole, Jr., Chairman
Billie Fitzgerald
Elizabeth Galfo, M.D.
Robert L. Jordan, Jr., C.M.,
Jerry Noffel
George Mikitarian (non-voting)
Stan Retz, CPA
Maureen Rupe
Peggy Crooks
Pamela Tronetti, D.O., President/Medical Staff
Patricia Alexander, M.D.
Gregory Cuculino M.D.
Christopher Manion, M.D.
Aluino Ochoa, M.D.
Ashok Shah, M.D. (12:42)

Members absent:
None

CALL TO ORDER

Mr. Cole called the meeting to order at 12:07 p.m.

REVIEW AND APPROVAL OF MINUTES

Discussion ensued and the following motion was made by Mr. Jordan, seconded by Mr. Retz and approved (14 ayes, 0 nays, 0 abstentions). Dr. Shah was not present at the time the vote was taken.

ACTION TAKEN: MOTION TO APPROVE THE MAY 7, 2018 AND JUNE 4, 2018 MEETING MINUTES, AS PRESENTED.

PUBLIC COMMENTS

None

VISION STATEMENT

Mr. Loftin summarized the committee's vision statement.

QUALITY DASHBOARD REVIEW

Mr. Loftin reviewed the Value Dashboard included in the agenda packet and discussed each indicator score as it relates to clinical quality and cost. Copies of the PowerPoint slides presented are appended to the file copy of these minutes.

AHRQ CULTURE OF SAFETY SURVEY OF CARE PARTNERS

Mr. Loftin gave an overview of the Culture of Safety Survey results, noting that the strength and support for PMC and fellow care partners is evident in the survey scores. Copies of the PowerPoint slides presented are appended to the file copy of these minutes.

SAFE OPIOID PROGRAM

Mr. Loftin noted that Dr. Tronetti has prepared a presentation to be presented in Executive Committee.

OTHER

There was no other business brought before the committee

ADJOURNMENT

There being no further business to discuss, the meeting adjourned at 12:43 p.m.

Herman A. Cole, Jr.
Chairman

FINANCE COMMITTEE MEMBERS:

Stan Retz, Chairperson
Peggy Crooks, Vice Chairperson
Jerry Noffel
Elizabeth Galfo, M.D.
Robert Jordan
Billie Fitzgerald
Herman Cole (ex-officio)
Christopher Manion, MD.
George Mikitarian, President/CEO (non-voting)
Pamela Tronetti, D.O., President/Medical Staff

**TENTATIVE AGENDA
BUDGET & FINANCE COMMITTEE MEETING - REGULAR
NORTH BREVARD COUNTY HOSPITAL DISTRICT
OPERATING
PARRISH MEDICAL CENTER
MONDAY, OCTOBER 01, 2018
EXECUTIVE CONFERENCE ROOM
(IMMEDIATELY FOLLOWING QUALITY COMMITTEE)
SECOND FLOOR, ADMINISTRATION**

CALL TO ORDER

- I. Review and approval of minutes (August 6, 2018)

Motion: To recommend approval of the August 6, 2018 minutes as presented.

- II. Public Comments
- III. Report from Titusville City Council Liaison- Scott Larese
- IV. Financial Review – Mr. Sitowitz
- V. Executive Session (if necessary)

ADJOURNMENT

NOTE: IF A PERSON DECIDES TO APPEAL ANY DECISION MADE BY THE FINANCE COMMITTEE WITH RESPECT TO ANY MATTER CONSIDERED AT THIS MEETING, HE/SHE WILL NEED A RECORD OF PROCEEDINGS AND, FOR SUCH PURPOSES, MAY NEED TO ENSURE A VERBATIM RECORD OF THE PROCEEDINGS IS MADE AND THAT THE RECORD INCLUDES TESTIMONY AND EVIDENCE UPON WHICH THE APPEAL IS TO BE BASED.

PERSONS WITH A DISABILITY WHO NEED A SPECIAL ACCOMMODATION TO PARTICIPATE IN THIS PROCEEDING SHOULD CONTACT MS. LISA CAVALLERO, EXECUTIVE DIRECTOR, AT 951 NORTH WASHINGTON AVENUE, TITUSVILLE, FLORIDA 32796, AT LEAST FORTY-EIGHT (48) HOURS PRIOR TO THE MEETING. FOR INFORMATION CALL (321) 383-9829 (TDD).

THIS NOTICE WILL FURTHER SERVE TO INFORM THE PUBLIC THAT MEMBERS OF THE BOARD OF DIRECTORS OF NORTH BREVARD MEDICAL SUPPORT, INC. MAY BE IN ATTENDANCE AND MAY PARTICIPATE IN DISCUSSIONS OF MATTERS BEFORE THE NORTH BREVARD COUNTY HOSPITAL DISTRICT BOARD OF DIRECTORS FINANCE COMMITTEE. TO THAT EXTENT OF SUCH DISCUSSIONS, A JOINT PUBLIC MEETING OF THE NORTH BREVARD COUNTY HOSPITAL DISTRICT BOARD OF DIRECTORS FINANCE COMMITTEE AND THE NORTH BREVARD MEDICAL SUPPORT, INC. SHALL BE CONDUCTED.

**NORTH BREVARD COUNTY HOSPITAL DISTRICT
OPERATING
PARRISH MEDICAL CENTER
BUDGET AND FINANCE COMMITTEE**

A regular meeting of the Budget and Finance Committee of the North Brevard County Hospital District operating Parrish Medical Center was held on August 6, 2018 in the Executive Conference Room. The following members, representing a quorum, were present:

Stan Retz, Chairperson
Peggy Crooks, Vice Chairperson
Elizabeth Galfo, M.D.
Robert Jordan
Billie Fitzgerald
Herman A. Cole, Jr.
Jerry Noffel
Christopher Manion, M.D.
George Mikitarian (non-voting)
Pamela Tronetti, D.O.

Member(s) Absent:
None

A copy of the attendance roster of others present during the meeting is appended to the file copy of these minutes.

CALL TO ORDER

Mr. Retz called the meeting to order at 12:52 p.m.

REVIEW AND APPROVAL OF MINUTES

Discussion ensued and the following motion was made by Mr. Cole, seconded by Mr. Jordan and approved (9 ayes, 0 nays, 0 abstentions).

ACTION TAKEN: MOTION TO APPROVE THE MAY 7, 2018 AND JUNE 4, 2018 MEETING MINUTES, AS PRESENTED.

PUBLIC COMMENTS

None

CITY COUNCIL LIAISON

Mr. Scott Larese, City Manager addressed and updated the committee on the status of the city, and distributed the most recent Titusville Talking Points.

HEALTHTRUST AWARD

Mr. Sitowitz shared with the committee that Parrish Medical Center received the HealthTrust 2018 Outstanding Member Award. Mr. Wildermuth gave a brief summary explaining how PMC achieved this award, noting this award has never before been presented to an independent hospital. Mr. Wildermuth emphasized that this is the highest award given by HealthTrust.

QUARTERLY INVESTMENT REPORTS

Mr. Tim Anderson reviewed the 2nd Quarter Performance for both the Operating and the Pension Funds. He presented a brief market update, discussed the Operating Fund and Pension Fund year-to-date and historical performance, and noted manager performance within the funds.

FINANCIAL REVIEW

Mr. Sitowitz summarized the June 2018 financial statements.

FY 2019 CAPITAL BUDGET

Mr. Sitowitz summarized the memorandum contained in the packet relative to the 2019 Capital Budget. He noted that 39 items have been requested, two of which will come back before the Board for approval, due to their amounts. Discussion ensued and the following motion was made by Mr. Cole, seconded by Mr. Jordan and approved (9 ayes, 0 nays, 0 abstentions).

ACTION TAKEN: MOTION TO RECOMMEND THE BOARD OF DIRECTORS APPROVE THE FY 2019 CAPITAL BUDGET IN THE AMOUNT OF \$2,000,000.

FY 2019 MAJOR BUDGET VOLUME ASSUMPTIONS & OPERATING BUDGET

Mr. Sitowitz summarized the memorandum contained in the packet relative to the 2019 Major Budget Volume Assumptions and Operating Budget. Discussion ensued and the following motion was made by Mr. Jordan, seconded by Dr. Galfo and approved (9 ayes, 0 nays, 0 abstentions).

ACTION TAKEN: MOTION TO RECOMMEND THE BOARD OF DIRECTORS APPROVE THE FY 2019 MAJOR VOLUME ASSUMPTIONS AND OPERATING BUDGET WITH AN OPERATING MARGIN OF 2.96% AS PRESENTED.

QUARTERLY CLINICAL QUALITY VALUE ANALYSIS UPDATE

Mr. Sitowitz noted this item was for information only and no action was required.

QUARTERLY FY18 CAPITAL UPDATE.

Mr. Sitowitz noted there are 23 completed projects and 13 open projects that will be completed in the last quarter.

PUBLIC HEARING DATES

Mr. Sitowitz noted this item was for information only and no action was required.

DISPOSAL OF SURPLUS PROPERTY

Discussion ensued and the following motion was made by Mr. Jordan, seconded by Ms. Crooks and approved (9 ayes, 0 nays, 0 abstentions).

ACTION TAKEN: MOTION TO RECOMMEND THE BOARD OF DIRECTORS TO DECLARE THE EQUIPMENT LISTED IN THE REQUESTS FOR DISPOSAL OF OBSOLETE OR SURPLUS PROPERTY FORMS AS SURPLUS AND OBSOLETE AND DISPOSE OF SAME IN ACCORDANCE WITH FS274.04 AND FS274.96.

ADJOURNMENT

There being no further business to discuss, the meeting adjourned at 2:05 p.m.

Stan Retz
Chairperson

EXECUTIVE COMMITTEE

Robert L. Jordan, Jr., C.M., Chairman
Herman A. Cole, Jr.
Peggy Crooks
Elizabeth Galfo, M.D.
Stan Retz, CPA
George Mikitarian, President/CEO (non-voting)

**DRAFT AGENDA
EXECUTIVE COMMITTEE
NORTH BREVARD COUNTY HOSPITAL DISTRICT
OPERATING
PARRISH MEDICAL CENTER
MONDAY, OCTOBER 1, 2018
2nd FLOOR, EXECUTIVE CONFERENCE ROOM
IMMEDIATELY FOLLOWING FINANCE COMMITTEE**

CALL TO ORDER

- I. Approval of Minutes
Motion to approve the minutes of the August 6, 2018 meeting.
- II. Reading of the Huddle
- III. Public Comment
- IV. Open Forum for PMC Physicians
- V. Attorney Report – Mr. Boyles
- VI. Other
- VII. Executive Session (if necessary)

ADJOURNMENT

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**NORTH BREVARD COUNTY HOSPITAL DISTRICT
OPERATING
PARRISH MEDICAL CENTER
EXECUTIVE COMMITTEE**

A regular meeting of the Executive Committee of the North Brevard County Hospital District operating Parrish Medical Center was held on August 6, 2018 in the Executive Conference Room.

The following members were present:

Robert L. Jordan, Jr., C.M., Chairman
Herman A. Cole, Jr.
Peggy Crooks
Elizabeth Galfo, M.D.
Stan Retz (excused)
George Mikitarian (non-voting)

Members Absent:

None

Also in attendance were the following Board members:

Billie Fitzgerald
Jerry Noffel
Ashok Shah, M.D.
Maureen Rupe

A copy of the attendance roster of others present during the meeting is appended to the file copy of these minutes.

CALL TO ORDER

Mr. Jordan called the meeting to order at 2:15 p.m.

REVIEW AND APPROVAL OF MINUTES

Discussion ensued and the following motion was made by Mr. Cole, seconded by Dr. Galfo and approved (5 ayes, 0 nays, 0 abstentions).

ACTION TAKEN: MOTION TO APPROVE THE MINUTES OF THE MAY 7, 2018 AND JUNE 4, 2018 MEETING MINUTES AS PRESENTED

RECESS FOR EXECUTIVE SESSION

Mr. Boyles announced the desire for the committee's advice concerning the lawsuit brought by Dr. Rao regarding the North Brevard County Hospital District, d/b/a Parrish Medical Center being handled by Michael Bittman, Esq. Mr. Boyles pointed out this portion of the meeting was exempt from the Florida Government-in-the-Sunshine Laws since it involved advice concerning settlement negotiations regarding active litigation and matters of Peer Review. The Peer Review matters will be redacted from any request for the transcript of this executive session when necessary.

The committee recessed at 2:18 p.m. to meet in Executive Session. Ms. Weishaupt, Certified Shorthand Recorder, was present to record the minutes.

RECONVENE

The committee reconvened at 2:52 p.m.

MEDICAL STAFF MATTER

Mr. Bittman referenced and addressed the proposed settlement agreement previously agreed to by Dr. Rao and distributed redacted copies of the Settlement and Release agreement to the Board, copies of which are attached hereto as Exhibit A.

Discussion ensued and the following motion was made by Mr. Cole, seconded by Dr. Galfo and approved (5 ayes, 0 nays, 0 abstentions).

ACTION TAKEN: MOTION TO RECOMMEND THE BOARD OF DIRECTORS APPROVAL OF THE SETTLEMENT AGREEMENT BY AND BETWEEN NORTH BREVARD COUNTY HOSPITAL DISTRICT, D/B/A PARRISH MEDICAL CENTER AND RAVI RAO, M.D. AND HEALTHCARE CFLPA.

ATTORNEY REPORT

Mr. Boyles introduced Messrs. Malcom and Robert Sina to present to the Board, noting this is for information only, and no action is required. Messrs. Malcom and Robert Sina presented to the Board an opportunity with SINA Companies for a Medical Real Estate Partnership.

PUBLIC COMMENT

There were no public comments.

OPEN FORUM FOR PHYSICIANS

Dr. Tronetti presented to the Board, a Board Update noting Medical Staff's response to the opioid crisis and opioid response education. Dr. Tronetti also shared with the Board the May and July copies of the monthly Medical Staff newsletter, a Florida Today article she wrote concerning HB21

as well as articles she has shared with the medical staff. Copies of the PowerPoint slides and handouts presented are appended to the file copy of these minutes.

OTHER

There was no other business to discuss.

ADJOURNMENT

There being no further business to discuss, the committee adjourned at 4:07 p.m.

Robert L. Jordan, Jr., C.M.
Chairperson

DRAFT AGENDA
BOARD OF DIRECTORS MEETING - REGULAR MEETING
NORTH BREVARD COUNTY HOSPITAL DISTRICT
OPERATING
PARRISH MEDICAL CENTER
OCTOBER 1, 2018
NO EARLIER THAN 3:00 P.M.,
FOLLOWING THE LAST COMMITTEE MEETING
FIRST FLOOR, CONFERENCE ROOM 2/3/4/5

CALL TO ORDER

- I. Pledge of Allegiance
- II. PMC's Vision – *Healing Families – Healing Communities*
- III. Approval of Agenda
- IV. Review and Approval of Minutes (August 6, 2018)
- V. Open Forum for PMC Physicians
 - A. Doctor's Goodwill Foundation –Dr. Bhalani
- VI. Public Comments
- VII. Unfinished Business
- VIII. New Business
- IX. Medical Staff Report Recommendations/Announcements – Dr. Tronetti
 - A. Resignations - **For Information Only**
 - 1. **Dr. Fidelis Ikwueme** (Hospitalist)- September 2018
 - 2. **Augusto Cianciabella, PA-C** (Surgery) September 11, 2018
 - 3. **Dr. Ravi Rao** (Medicine/Cardiology)- October 18, 2018
 - 4. **Ethel Holder, PA-C** (Emergency)- November 26, 2018
 - B. **Meeting Time Change** – A request has been made to change the meeting time of this meeting from 6:00 PM to 5:30 PM moving forward. Motion to approve. Motion Passed.
- X. Public Comments (as needed for revised Consent Agenda)
- XI. Consent Agenda
- XII. Committee Reports

BOARD OF DIRECTORS MEETING
OCTOBER 1, 2018
PAGE 2

- A. Quality Committee – Mr. Cole
 - B. Budget and Finance Committee – Mr. Retz
 - C. Executive Committee – Mr. Jordan
 - D. Educational, Governmental and Community Relations Committee – Ms. Fitzgerald
(Did Not Meet)
 - E. Planning, Physical Facilities & Properties Committee (Did Not Meet)
- XIII. Process and Quality Report – Mr. Mikitarian
- A. Other Related Management Issues/Information
 - B. Hospital Attorney - Mr. Boyles
- XIV. Other
- XV. Closing Remarks – Chairman
- XVI. Executive Session (if necessary)
- XVII. Open Forum for Public

ADJOURNMENT

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**NORTH BREVARD COUNTY HOSPITAL DISTRICT
OPERATING
PARRISH MEDICAL CENTER
BOARD OF DIRECTORS – REGULAR MEETING**

A regular meeting of the Board of Directors of the North Brevard County Hospital District operating Parrish Medical Center was held on August 6, 2018 in Conference Room 2/3/4/5, First Floor. The following members were present:

Herman A. Cole, Jr., Chairman
Peggy Crooks
Billie Fitzgerald
Robert L. Jordan, Jr., C.M.
Jerry Noffel
Pamela Tronetti, D.O.
Maureen Rupe
Ashok Shah, M.D
Stan Retz

Member(s) Absent:

Elizabeth Galfo, M.D. (excused)

A copy of the attendance roster of others present during the meeting is appended to the file copy of these minutes.

CALL TO ORDER

Mr. Cole called the meeting to order at 4:55 p.m.

PLEDGE OF ALLEGIANCE

Mr. Cole led the Board of Directors, staff and public in reciting the Pledge of Allegiance.

PMC'S VISION – *Healing Families – Healing Communities*®

Mr. Cole led the Board of Directors, staff and public in reciting PMC's Vision – *Healing Families – Healing Communities*®.

APPROVAL OF AGENDA

Mr. Cole asked for approval of the agenda in the packet. Discussion ensued and the following motion was made by Mr. Jordan, seconded by Ms. Crooks and approved (8 ayes, 0 nays, 0 abstentions).

ACTION TAKEN: MOTION TO APPROVE THE AGENDA AS PRESENTED.

REVIEW AND APPROVAL OF MINUTES

Discussion ensued and the following motion was made by Mr. Retz, seconded by Dr. Shah and approved (8 ayes, 0 nays, 0 abstentions).

ACTION TAKEN: MOTION TO APPROVE THE MAY 7, 2018 AND JUNE 4, 2018 MINUTES AS PRESENTED.

RECOGNITIONS

Vidya Hate' M.D. welcomed as the new chair of the department of Obstetrics and Gynecology.

OPEN FORUM FOR PMC PHYSICIANS

There were no physician comments.

PUBLIC COMMENTS

There were no public comments.

UNFINISHED BUSINESS

There was no unfinished business.

NEW BUSINESS

North Brevard Medical Support Liaison Report

Mr. Retz noted the committee did meet and there was no new business.

Discussion ensued and the following motion was made by Ms. Rupe, seconded by Ms. Fitzgerald and approved (8 ayes, 0 nays, 0 abstentions).

ACTION TAKEN: MOTION TO RECOMMEND THE BOARD OF DIRECTORS APPROVE POLICY 9500-6, ACCESS TO AMENDMENT 7 RECORDS, AS PRESENTED.

Discussion ensued and the following motion was made by Ms. Crooks, seconded by Ms. Fitzgerald and approved (8 ayes, 0 nays, 0 abstentions).

ACTION TAKEN: MOTION TO RECOMMEND THE BOARD OF DIRECTORS APPROVE POLICY 9500-31, PROFESSIONAL LIABILITY POLICY, AS PRESENTED.

MEDICAL STAFF REPORT RECOMMENDATIONS/ANNOUNCEMENTS

Resignations - **For Information Only**

1. Dr. Bryan Peterson – Diagnostic Imaging – April 2018
2. Marc Hull, PA-C –Emergency Department –April 2018
3. Dr. Lena Weinman – OB/GYN –May 2018
4. Dr. Sandra Ogata-Keefe – Family Practice – May 2018
5. Gregory Crosby, PA-C – Emergency Department May 2018
6. Dr. Kenneth McElynn – Family Practice – June 2018
7. Dr. Michael Deveau – Pain Management – July 2018

PUBLIC COMMENTS

There were no public comments as there was no revised consent agenda.

CONSENT AGENDA

Discussion ensued regarding the consent agenda, and the following motion was made by Mr. Jordan, seconded by Ms. Crooks and approved (8 ayes, 0 nays, 0 abstentions).

***ACTION TAKEN: MOTION TO APPROVE THE FOLLOWING REVISED
CONSENT AGENDA ITEMS:***

A. Finance Committee

8. Recommend the Board of Directors approve the FY 2019 Capital Budget in the amount of \$2,000,000.
9. Recommend the Board of Directors approve the adjusted fiscal year 2019 Major Volume Assumptions and the 2019 Operating Budget with an operating margin of 2.96% as presented.
10. Recommend to the Board of Directors to declare the equipment listed in the requests for Disposal of Obsolete or Surplus Property Forms as surplus and obsolete and dispose of same in accordance with FS274.05 and FS274.96.

B. Executive Committee

Recommend the Board of Directors approval of settlement agreement.

COMMITTEE REPORTS

Quality Committee

Mr. Cole reported all items were covered during the meeting.

Budget and Finance Committee

Mr. Retz reported all items were covered during the meeting.

Executive Committee

Mr. Jordan reported all items were covered during the meeting.

Educational, Governmental and Community Relations Committee

Ms. Fitzgerald reported all items were covered during the meeting.

Planning, Physical Facilities and Properties Committee

Mr. Jordan reported the Planning Committee did not meet.

PROCESS AND QUALITY REPORT

No additional information was presented.

Hospital Attorney

Legal counsel had no report.

OTHER

There was no other business brought before the Board.

CLOSING REMARKS

Mr. Cole, on behalf of the Board of Directors, congratulated Mr. Jordan on his appointment to City Council, Seat 1.

OPEN FORUM FOR PUBLIC

No members of the public spoke.

ADJOURNMENT

There being no further business to discuss, the meeting adjourned at 4:59 p.m.

Herman A. Cole, Jr.
Chairman

**NORTH BREVARD COUNTY HOSPITAL DISTRICT
OPERATING
PARRISH MEDICAL CENTER
MEDICAL EXECUTIVE COMMITTEE MEETING – REGULAR**

SEPTEMBER 18, 2018

The regular meeting of the Medical Executive Committee of the North Brevard County Hospital District operating Parrish Medical Center was held September 18, 2018, at 5:30 PM in the Conference Center. A quorum was determined to be present.

CALL TO ORDER

Dr. Pamela Tronetti, called the meeting to order at 5:34 pm.

REVIEW AND APPROVAL OF MINUTES

The following motion was made, seconded, and approved unanimously.

ACTION TAKEN: Motion to approve the previous meeting minutes (August 21, 2018) as written and distributed.

UNFINISHED BUSINESS

Hospital Consumers Assessment of Healthcare Providers and Services (HCAHPS) --

The Committee reviewed the current Hospital Consumers Assessment of Healthcare Providers and Services (HCAHPS) report. There are opportunities for improvement and we should always be working to improve.

ACTION TAKEN: Noted by the Committee.

Quality

The Committee reviewed Quality Value Dashboard for September 2018. Copies are appended to the file copy of these minutes.

ACTION TAKEN: Noted by the Committee.

FOLLOW-UP MEC ITEMS

Rules and Regulations change – Resignation Verbiage- We received 19 votes all in favor of the change to the verbiage regarding resignations of medical staff.

ACTION TAKEN: Motion to forward a favorable recommendation to the Board of Directors for approval of adding the Resignation verbiage to the Rules and Regulations.

NEW BUSINESS

Meeting Time Change – A request has been made to change the meeting time of this meeting from 6:00 PM to 5:30 PM moving forward.

ACTION TAKEN: Motion to approve. Motion Passed.

INFORMATION/EDUCATION:

Joint Commission Perspectives – September 2018 – Information was emailed out for review prior to meeting.

ACTION TAKEN: Noted by Committee

Information /Education items to the Medical Staff to Be Noted in Minutes –

1. *Meditech Enhancements* – Noted by Committee
2. *Reappointment Category B Memo* – MSS office is working with all physicians to ensure completion, verification, and application submission is complete by required deadlines. Noted by Committee.

REPORT FROM ADMINISTRATION: Nothing to report.

REPORT FROM THE BOARD: Nothing to report.

CONSENT AGENDA: Discussion ensued and a motion was made, seconded, and approved unanimously:

MEDICAL EXECUTIVE COMMITTEE – REGULAR
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Approval to add Tranexamic Acid to Total Knee Replacement – Perioperative (E3282). Signed and approved by Orthopedic Surgeons July 2018. Approved by Surgery September 4, 2018.

MEDICAL STAFF RESIGNATIONS:

- A. **Dr. Fidelis Ikwueme** (Hospitalist)- September 2018
- B. **Augusto Cianciabella, PA-C** (Surgery) September 11, 2018
- C. **Dr. Ravi Rao** (Medicine/Cardiology)- October 18, 2018
- D. **Ethel Holder, PA-C** (Emergency)- November 26, 2018

ACTION TAKEN: Accepted by committee.

GENERAL MEDICAL STAFF MEETING

Minutes from September 4, 2018 General Medical Staff meeting included in packet.

ACTION TAKEN: Noted by committee.

COMMITTEE REPORTS:

Pharmacy and Therapeutics – August 22, 2018.

ACTION TAKEN: Noted by committee.

CLINICAL DEPARTMENT REPORTS

Surgery – September 4, 2018 – A follow up item noted in the department of surgery meeting on September 4, 2018 was brought for discussion on whether it was appropriate for Allied Health Professionals to discuss patients with the transferring physician or should it be handled physician to physician. A discussion ensued and the following action took place:

ACTION TAKEN: There was a recommendation from Administration that we ask Vizient Southeast to survey other hospitals on our behalf to identify some best practices and bring back for discussion to the committee.

OPEN FORUM

Sepsis Order Set – The sepsis order set has been implemented and discussion ensued regarding whether to make the order set usage mandatory.

ACTION TAKEN: Dr. Symeonides will present the sepsis bundle fall-outs to the next Department of Medicine meeting for further discussion.

Dictation – Physicians should be reviewing their dictations before signing off and inform each other if they see anything that looks incorrect or needs to be edited for typos.

ACTION TAKEN: Noted by the committee.

ADJOURNMENT

There being no further business, the meeting adjourned to the executive session at 6:21 PM.

Pamela Tronetti, DO
President/Medical Staff

Pedro Carmona, MD
Secretary - Treasurer