



MEMORANDUM

To: Board of Directors

Cc: Bill Boyles, Esquire
Aluino Ochoa, M.D.

From: George Mikitarian
President/CEO

Subject: Board/Committee Meetings – June 5, 2023

Date: May 31, 2023

The Ad Hoc Credentials Review Committee will meet at 11:30 a.m. where the Committee will review credentialing and privileging files as they relate to medical staff appointment/reappointment.

The Quality Committee will convene at 12:00 p.m., which will be followed by the Finance Committee, and then Executive Committee meetings.

The Board of Directors will meet in executive session no earlier than 1:30 p.m. Following the Board of Directors Executive Session, the Education Committee and Board of Directors regularly scheduled meeting will be held immediately following, however no earlier than 2:00 p.m.

The Planning Committee meeting has been canceled.

QUALITY COMMITTEE

Elizabeth Galfo, M.D., Chairperson
Maureen Rupe, Vice Chairperson
Robert L. Jordan, Jr., C.M. (ex-officio)
Billy Specht
Billie Fitzgerald
Herman A. Cole, Jr.
Jerry Noffel
Stan Retz, CPA
Ashok Shah, M.D.
Aluino Ochoa, M.D., President/Medical Staff
Greg Cuculino, M.D.
Kiran Modi, M.D., Designee
Francisco Garcia, M.D., Designee
Christopher Manion, M.D., Designee
George Mikitarian (non-voting)

**NORTH BREVARD COUNTY HOSPITAL DISTRICT
OPERATING
PARRISH MEDICAL CENTER
QUALITY COMMITTEE
MONDAY, JUNE 5, 2023
12:00 P.M.
FIRST FLOOR, CONFERENCE ROOM 2/3/4/5**

CALL TO ORDER

I. Approval of Minutes

Motion to approve the minutes of the April 3, 2023 meeting.

II. Vision Statement

III. My Story

IV. Dashboard

V. 30 Day Mortality

VI. Other

VII. Executive Session (if necessary)

ADJOURNMENT

NOTE: IF A PERSON DECIDES TO APPEAL ANY DECISION MADE BY THE QUALITY COMMITTEE WITH RESPECT TO ANY MATTER CONSIDERED AT THIS MEETING, HE/SHE WILL NEED A RECORD OF PROCEEDINGS AND, FOR SUCH PURPOSES, MAY NEED TO ENSURE A VERBATIM RECORD OF THE PROCEEDINGS IS MADE AND THAT THE RECORD INCLUDES TESTIMONY AND EVIDENCE UPON WHICH THE APPEAL IS TO BE BASED.

PERSONS WITH A DISABILITY WHO NEED A SPECIAL ACCOMMODATION TO PARTICIPATE IN THIS PROCEEDING SHOULD CONTACT THE ADMINISTRATIVE OFFICES AT 951 NORTH WASHINGTON AVENUE, TITUSVILLE, FLORIDA 32796, AT LEAST FORTY EIGHT (48) HOURS PRIOR TO THE MEETING. FOR INFORMATION CALL (321) 268-6110. THIS NOTICE WILL FURTHER SERVE TO INFORM THE PUBLIC THAT MEMBERS OF THE BOARD OF DIRECTORS OF NORTH BREVARD MEDICAL SUPPORT, INC. MAY BE IN ATTENDANCE AND MAY PARTICIPATE IN DISCUSSIONS OF MATTERS BEFORE THE NORTH BREVARD COUNTY HOSPITAL DISTRICT BOARD OF DIRECTORS EDUCATIONAL, GOVERNMENTAL AND COMMUNITY RELATIONS COMMITTEE. TO THE EXTENT OF SUCH DISCUSSION, A JOINT PUBLIC MEETING OF THE NORTH BREVARD COUNTY HOSPITAL DISTRICT, BOARD OF DIRECTORS EDUCATIONAL, GOVERNMENTAL AND COMMUNITY RELATIONS COMMITTEE AND NORTH BREVARD MEDICAL SUPPORT, INC. SHALL BE CONDUCTED.

**NORTH BREVARD COUNTY HOSPITAL DISTRICT
OPERATING
PARRISH MEDICAL CENTER
QUALITY COMMITTEE**

A regular meeting of the Quality Committee of the North Brevard County Hospital District operating Parrish Medical Center was held on April 3, 2023 in Conference Room 2/3/4/5, First Floor. The following members were present.

Elizabeth Galfo, M.D., Chairperson
Robert L. Jordan, Jr., C.M.
Stan Retz, CPA
Billy Specht
Ashok Shah, M.D.
Herman A. Cole, Jr.
Maureen Rupe
Billie Fitzgerald
Jerry Noffel
Christopher Manion, M.D.
George Mikitarian (non-voting)

Members absent:

Aluino Ochoa, M.D., President/Medical Staff (excused)
Gregory Cuculino, M.D. (excused)
Kiran Modi, M.D. (excused)
Francisco Garcia, M.D. (excused)

CALL TO ORDER

Dr. Galfo called the meeting to order at 12:02 p.m.

REVIEW AND APPROVAL OF MINUTES

Discussion ensued and the following motion was made by Ms. Fitzgerald, seconded by Mr. Cole and approved (9 ayes, 0 nays, 0 abstentions). Dr. Shah was not present at the time the vote was taken.

ACTION TAKEN: MOVED TO APPROVE THE FEBRUARY 6, 2023 MINUTES OF THE QUALITY COMMITTEE, AS PRESENTED.

VISION STATEMENT

Mr. Loftin summarized the committee's vision statement.

QUALITY COMMITTEE

APRIL 3, 2023

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MY STORY

Mr. Loftin shared the story of Tom and the positive outcome he experienced due to receiving immediate treatment at Parrish Medical Center.

QUALITY DASHBOARD REVIEW

Mr. Loftin reviewed the Quality Dashboard discussing each indicator score as it relates to clinical quality and cost. Copies of the Power Point slides presented are appended to the file copy of these minutes.

PANDEMIC PI

Mr. Loftin reviewed the Post Pandemic Performance Improvement report, acknowledged our desire to improve upon our performance and requested feedback from the committee regarding future events.

OTHER

Ms. Fitzgerald requested a presentation on current and upcoming laws. Mr. Boyles noted that the Gray Robinson firm will put together a summary after the legislative session ends, concerning any laws passed that would affect the healthcare system.

ADJOURNMENT

There being no further business, the Quality Committee meeting adjourned at 1:22 p.m.

Elizabeth Galfo, M.D.
Chairperson

FINANCE COMMITTEE

Herman A. Cole, Jr. Chairperson
Stan Retz, CPA, Vice Chairperson
Robert L. Jordan, Jr., C.M., (ex-officio)
Jerry Noffel
Billie Fitzgerald
Billy Specht
Maureen Rupe
Christopher Manion, M.D.
Aluino Ochoa, M.D., President/Medical Staff
George Mikitarian, President/CEO (non-voting)

**FINANCE COMMITTEE MEETING
NORTH BREVARD COUNTY HOSPITAL DISTRICT OPERATING
PARRISH MEDICAL CENTER
MONDAY, JUNE 5, 2023
FIRST FLOOR CONFERENCE ROOMS 2/3/4/5
(IMMEDIATELY FOLLOWING QUALITY COMMITTEE)**

CALL TO ORDER

I. Approval of minutes.

Motion: To recommend approval of the April 3, 2023 meeting.

II. Financial Review – Mr. Eljaiek

III. Executive Session (if necessary)

ADJOURNMENT

NOTE: IF A PERSON DECIDES TO APPEAL ANY DECISION MADE BY THE FINANCE COMMITTEE WITH RESPECT TO ANY MATTER CONSIDERED AT THIS MEETING, HE/SHE WILL NEED A RECORD OF PROCEEDINGS AND, FOR SUCH PURPOSES, MAY NEED TO ENSURE A VERBATIM RECORD OF THE PROCEEDINGS IS MADE AND THAT THE RECORD INCLUDES TESTIMONY AND EVIDENCE UPON WHICH THE APPEAL IS TO BE BASED.

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**NORTH BREVARD COUNTY HOSPITAL DISTRICT
OPERATING
PARRISH MEDICAL CENTER
FINANCE COMMITTEE**

A regular meeting of the Finance Committee of the North Brevard County Hospital District operating Parrish Medical Center was held on April 3, 2023 in Conference Room 2/3/4/5, First Floor. The following members, representing a quorum, were present:

Herman A. Cole, Jr., Chairperson
Stan Retz, Vice Chairperson
Robert Jordan, Jr., C.M.
Jerry Noffel
Billie Fitzgerald
Billy Specht
Maureen Rupe
Christopher Manion, M.D.
George Mikitarian (non-voting)

Member(s) Absent:

Aluino Ochoa, M.D. (excused)

A copy of the attendance roster of others present during the meeting is appended to the file copy of these minutes.

CALL TO ORDER

Mr. Cole called the meeting to order at 1:33 p.m.

REVIEW AND APPROVAL OF MINUTES

Discussion ensued and the following motion was made by Mr. Jordan seconded by Mr. Specht and approved (8 ayes, 0 nays, 0 abstentions).

ACTION TAKEN: MOVED THAT THE FINANCE COMMITTEE OF THE BOARD OF DIRECTORS APPROVE THE FEBRUARY 6, 2023 MEETING MINUTES OF THE FINANCE COMMITTEE, AS PRESENTED.

PUBLIC COMMENTS

There were no public comments.

FINANCIAL REVIEW

Mr. Eljaiek summarized the February financial statements of the North Brevard County Hospital District and the year to date financial performance of the Health System. He was encouraged that outpatient volumes continued to improve.

Mr. Mikitarian distributed a packet of articles relating to the outlook for healthcare in the future. He noted that PMC is consistent with the rest of the nation in comparison to labor cost, supplies, medications and also declines in inpatient volumes and increases in outpatient volumes.

CAPITAL PURCHASE REQUEST | NUCLEAR MEDICINE CAMERA REPLACEMENT

Mr. Loftin summarized the memorandum contained in the agenda packet regarding the Nuclear Medicine camera replacement. Discussion ensued and the following motion was made by Mr. Jordan, seconded by Mr. Specht and approved (8 ayes, 0 nays, 0 abstentions)

ACTION TAKEN: MOTION TO RECOMMEND THE BOARD OF DIRECTORS TO APPROVE THE PURCHASE OF THE REPLACEMENT OF ONE (1) NUCLEAR MEDICINE CAMERA SYSTEM AT A TOTAL COST NOT TO EXCEED THE AMOUNT OF \$381,660

INVESTMENT FUND SIGNATORY CHANGE FOR SCOUT INVESTMENTS

Mr. Loftin discussed the memorandum contained in the agenda packet regarding the addition of Lester Eljaiek, CFO to the Scout Investment account. Discussion ensued and the following motion was made by Mr. Jordan, seconded by Mr. Specht and approved (8 ayes, 0 nays, 0 abstentions)

ACTION TAKEN: MOTION TO RECOMMEND THE BOARD OF DIRECTORS TO APPROVE THE SCOUT INVESTMENTS RESOLUTION TO ADD LESTER ELJAEK, CFO, AS AN AUTHORIZED SIGNER.

PURCHASE OF CAPITAL EQUIPMENT NIHON KODEN SLEEP ACQUIRING SYSTEM

Mr. Loftin referenced the memorandum in the agenda packet regarding the new sleep acquiring system as for information only.

OTHER

There was no other business to come before the committee

FINANCE COMMITTEE

APRIL 3, 2023

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ADJOURNMENT

There being no further business to come before the committee, the Finance Committee meeting adjourned at 1:46 p.m.

Herman A. Cole, Jr.,
Chairman

EXECUTIVE COMMITTEE

Stan Retz, CPA, Chairman

Robert L. Jordan, Jr., C.M.

Herman A. Cole, Jr.

Elizabeth Galfo, M.D.

Maureen Rupe

George Mikitarian, President/CEO (non-voting)

DRAFT AGENDA EXECUTIVE COMMITTEE NORTH BREVARD COUNTY HOSPITAL DISTRICT OPERATING PARRISH MEDICAL CENTER MONDAY, JUNE 5, 2023 FIRST FLOOR, CONFERENCE ROOM 2/3/4/5 IMMEDIATELY FOLLOWING FINANCE COMMITTEE

CALL TO ORDER

I. Approval of Minutes

Motion to approve the minutes of the April 3, 2023 meeting.

II. Reading of the Huddle

III. Attorney Report – Mr. Boyles

IV. Other

V. Executive Session (if needed)

ADJOURNMENT

NOTE: IF A PERSON DECIDES TO APPEAL ANY DECISION MADE BY THE BOARD WITH RESPECT TO ANY MATTER CONSIDERED AT THIS MEETING, HE/SHE WILL NEED A RECORD OF PROCEEDINGS AND, FOR SUCH PURPOSES, MAY NEED TO ENSURE A VERBATIM RECORD OF THE PROCEEDINGS IS MADE AND THAT THE RECORD INCLUDES TESTIMONY AND EVIDENCE UPON WHICH THE APPEAL IS TO BE BASED.

PERSONS WITH A DISABILITY WHO NEED A SPECIAL ACCOMMODATION TO PARTICIPATE IN THIS PROCEEDING SHOULD CONTACT THE ADMINISTRATIVE OFFICES, AT 951 NORTH WASHINGTON AVENUE, TITUSVILLE, FLORIDA 32796, AT LEAST FORTY-EIGHT (48) HOURS PRIOR TO THE MEETING. FOR INFORMATION CALL (321) 268-6110.

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**NORTH BREVARD COUNTY HOSPITAL DISTRICT
OPERATING
PARRISH MEDICAL CENTER
EXECUTIVE COMMITTEE**

A regular meeting of the Executive Committee of the North Brevard County Hospital District operating Parrish Medical Center was held on April 3, 2023 in Conference Room 2/3/4/5, First Floor. The following members were present:

Stan Retz, CPA, Chairman
Robert L. Jordan, Jr., C.M., Vice Chairman
Herman A. Cole, Jr.
Elizabeth Galfo, M.D.
Maureen Rupe
George Mikitarian (non-voting)

Members Absent:
None

A copy of the attendance roster of others present during the meeting is appended to the file copy of these minutes.

CALL TO ORDER

Mr. Retz called the meeting to order at 1:46 p.m.

REVIEW AND APPROVAL OF MINUTES

Discussion ensued and the following motion was made by Mr. Jordan, seconded by Mr. Cole and approved (5 ayes, 0 nays, 0 abstentions).

ACTION TAKEN: MOVED TO APPROVE THE FEBRUARY 6, 2023 MEETING MINUTES OF THE EXECUTIVE COMMITTEE OF THE BOARD, AS PRESENTED.

READING OF THE HUDDLE

Dr. Galfo read the Weekly Huddle.

ED UPDATE

Mr. Loftin provided an update on the changes in the Emergency Department, noting that Space Coast Health Center will be onsite as of May 5, 2023 and should provide an alternative to the ED.

EMAIL FROM DR. DELIGDISH

Mr. Mikitarian distributed and summarized a recent email communication received from Dr. Deligdish and explained the response from Parrish Medical Center.

ATTORNEY REPORT

Mr. Boyles noted that Gray Robinson will continue to monitor State legislation for anything that may affect the district and will present a summary when the legislative session is concluded.

OTHER

There was no other business to come before the committee.

ADJOURNMENT

There being no further business to discuss, the committee adjourned at 2:04 p.m.

Stan Retz, CPA
Chairman

EDUCATION COMMITTEE

Billie Fitzgerald, Chairperson
Maureen Rupe, Vice Chairperson
Robert L. Jordan, Jr., C.M. (ex-officio)
Ashok Shah, M.D.
Stan Retz, CPA
Elizabeth Galfo, M.D.
Herman A Cole, Jr.
Jerry Noffel
Billy Specht
Aluino Ochoa, M.D.
George Mikitarian, President/CEO (Non-voting)

**NORTH BREVARD COUNTY HOSPITAL DISTRICT
OPERATING
PARRISH MEDICAL CENTER
EDUCATIONAL, GOVERNMENTAL AND COMMUNITY RELATIONS COMMITTEE
MONDAY, JUNE 5, 2023
IMMEDIATELY FOLLOWING EXECUTIVE SESSION
FIRST FLOOR CONFERENCE ROOM 2/3/4/5**

CALL TO ORDER

I. Review and Approval of Minutes

Motion to approve the minutes of the March 6, 2023 and April 3, 2023 meetings.

II. Provider Orientation – Ms. Jacobs and Ms. Woodring

III. Other

V. Executive Session (if necessary)

ADJOURNMENT

NOTE: IF A PERSON DECIDES TO APPEAL ANY DECISION MADE BY THE EDUCATION COMMITTEE WITH RESPECT TO ANY MATTER CONSIDERED AT THIS MEETING, HE/SHE WILL NEED A RECORD OF PROCEEDINGS AND, FOR SUCH PURPOSES, MAY NEED TO ENSURE A VERBATIM RECORD OF THE PROCEEDINGS IS MADE AND THAT THE RECORD INCLUDES TESTIMONY AND EVIDENCE UPON WHICH THE APPEAL IS TO BE BASED.

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**NORTH BREVARD COUNTY HOSPITAL DISTRICT
OPERATING
PARRISH MEDICAL CENTER
EDUCATIONAL, GOVERNMENTAL AND COMMUNITY RELATIONS
COMMITTEE**

A regular meeting of the Educational, Governmental and Community Relations Committee of the North Brevard County Hospital District operating Parrish Medical Center was held on March 6, 2023 at 1:48 p.m. in Conference Room 2/3/4/5, First Floor. The following members were present:

Billie Fitzgerald, Chairperson
Maureen Rupe, Vice Chairperson
Robert L. Jordan, Jr., C.M.
Ashok, Shah, M.D.
Stan Retz, CPA
Elizabeth Galfo, M.D.
Herman A. Cole, Jr.
Jerry Noffel
Billy Specht
Aluino Ochoa, M.D

Member(s) Absent:

George Mikitarian (non-voting) (excused)

CALL TO ORDER

Ms. Fitzgerald called the meeting to order at 1:48 p.m.

ELECTION OF CHAIRPERSON AND VICE CHAIRPERSON

Ms. Fitzgerald opened the floor for nomination of the Chairperson of the Committee. Mr. Cole nominated Ms. Fitzgerald; Dr. Galfo seconded the nomination and moved to close the nominations which was unanimously approved.

ACTION TAKEN: MOTION TO APPROVE THE APPOINTMENT OF BILLIE FITZGERALD AS CHAIRPERSON OF THE EDUCATIONAL, GOVERNMENTAL AND COMMUNITY RELATIONS COMMITTEE.

Ms. Fitzgerald opened the floor for nomination of the Vice Chairperson of the Committee. Mr. Cole nominated Ms. Rupe; Dr. Galfo seconded and moved to close the nominations which was unanimously approved.

ACTION TAKEN: MOTION TO APPROVE THE APPOINTMENT OF MAUREEN RUPE AS VICE CHAIRPERSON OF THE EDUCATIONAL, GOVERNMENTAL AND COMMUNITY RELATIONS COMMITTEE.

REVIEW AND APPROVAL OF MINUTES

The following motion was made by Dr. Galfo, seconded by Mr. Cole, and approved (10 ayes, 0 nays, 0 abstentions).

***ACTION TAKEN:* MOVED TO APPROVE THE MINUTES OF JANUARY 9, 2023
EDUCATION, GOVERNMENTAL, AND COMMUNITY RELATIONS COMMITTEE
MEETING, AS PRESENTED.**

OTHER

No other items were presented.

ADJOURNMENT

There being no further business to come before the committee, the Educational, Governmental and Community Relations Committee meeting adjourned at 1:49 p.m.

Billie Fitzgerald
Chairperson

**NORTH BREVARD COUNTY HOSPITAL DISTRICT
OPERATING
PARRISH MEDICAL CENTER
EDUCATIONAL, GOVERNMENTAL AND COMMUNITY RELATIONS
COMMITTEE**

A regular meeting of the Educational, Governmental and Community Relations Committee of the North Brevard County Hospital District operating Parrish Medical Center was held on April 3, 2023 at 2:12 p.m. in Conference Room 2/3/4/5, First Floor. The following members were present:

Billie Fitzgerald, Chairperson
Maureen Rupe, Vice Chairperson
Robert L. Jordan, Jr., C.M.
Ashok, Shah, M.D.
Stan Retz, CPA
Elizabeth Galfo, M.D. (2:30 p.m.)
Herman A. Cole, Jr.
Jerry Noffel
Billy Specht
George Mikitarian (non-voting)

Member(s) Absent:

Aluino Ochoa, M.D (excused)

CALL TO ORDER

Ms. Fitzgerald called the meeting to order at 2:12 p.m.

REVIEW AND APPROVAL OF MINUTES

The following motion was made by Mr. Cole, seconded by Mr. Jordan, and approved (8 ayes, 0 nays, 0 abstentions). Dr. Galfo was not present at the time the vote was taken.

ACTION TAKEN: MOVED TO APPROVE THE MINUTES OF THE JANUARY 9, 2023 EDUCATIONAL, GOVERNMENTAL, AND COMMUNITY RELATIONS COMMITTEE MEETING, AS PRESENTED.

BREVARD ZOO SEAGRASS PROJECT

Ms. Olivia Escandell from the Brevard Zoo summarized its partnership with PMC for the Seagrass Restoration Project and expressed gratitude for the support and help provided by PMC.

HEALTHY PEOPLE 2023

Ms. Cottrell presented the upcoming new measures for CMS and The Joint Commission surrounding Health Equity and Social Determinants of Health, noting that PMC is well positioned to demonstrate commitment to Health Equity and improving social determinants of health.

OTHER

No other items were presented for consideration by the committee.

ADJOURNMENT

There being no further business to come before the committee, the Educational, Governmental and Community Relations Committee meeting adjourned at 3:01 p.m.

Billie Fitzgerald
Chairperson

**DRAFT AGENDA
BOARD OF DIRECTORS MEETING - REGULAR MEETING
NORTH BREVARD COUNTY HOSPITAL DISTRICT
OPERATING
PARRISH MEDICAL CENTER
JUNE 5, 2023
NO EARLIER THAN 2:00 P.M.,
FOLLOWING THE LAST COMMITTEE MEETING
FIRST FLOOR, CONFERENCE ROOM 2/3/4/5**

CALL TO ORDER

- I. Pledge of Allegiance
- II. PMC's Vision – *Healing Families – Healing Communities*
- III. Approval of Agenda
- IV. Recognitions(s)
- V. Review and Approval of Minutes (April 3, 2023 Regular Meeting)
- VI. Open Forum for PMC Physicians
- VII. Public Input and Comments***₁
- VIII. Unfinished Business***
- IX. New Business***
 - A. **North Brevard Medical Support, Inc, Liaison Report –Mr. Retz**
- X. Medical Staff Report Recommendations/Announcements
 - A. Motion to recommend the Board of Director's approve to change the verbiage of the Delineated Privileges – Emergency Medicine to read 4 shifts (8 hours) monthly across the period of the 2-year appointment cycle to be served at Parrish Medical Center, or documentation provided of the shifts having been provided/served at another like facility.
 - B. Motion to recommend the Board of Directors to approve the addition of The Inspire Procedure (including DISE: Drug Induced Sleep Endoscopy) to the delineated privileges for General Surgery.
- XI. Public Comments (as needed for revised Consent Agenda)

BOARD OF DIRECTORS MEETING

JUNE 5, 2023

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XII. Consent Agenda***

. ***¹ Pursuant to PMC Policy 9500-154:

- non-agenda items – 3 minutes per citizen
- agenda items for board action -- 3 minutes per citizen, permitted prior to board discussion for regular agenda action items and prior to board action on consent agenda
- 10 minute total per citizen
- must be related to the responsibility and authority of the board or directly to an agenda item [see items marked ***]

XIII. Committee Reports

- A. Quality Committee
- B. Finance Committee
- C. Executive Committee
- D. Educational, Governmental and Community Relations Committee
- E. Planning, Physical Facilities & Properties Committee

XIV. Process and Quality Report – Mr. Mikitarian

- A. Other Related Management Issues/Information
- B. Hospital Attorney - Mr. Boyles

XVI. Other

XVII. Closing Remarks – Chairman

XVIII. Executive Session (if necessary)

ADJOURNMENT

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ANY MEMBER OF THE PUBLIC THAT WILLFULLY INTERRUPTS OR DISTURBS A MEETING OF THE BOARD OF DIRECTORS IS SUBJECT TO REMOVAL FROM THE MEETING BY AN OFFICER AND SUCH OTHER ACTIONS AS MAY BE DEEMED APPROPRIATE AS PROVIDED IN SECTION 871.01 OF THE FLORIDA STATUTES.

**NORTH BREVARD COUNTY HOSPITAL DISTRICT
OPERATING
PARRISH MEDICAL CENTER
BOARD OF DIRECTORS – REGULAR MEETING**

A regular meeting of the Board of Directors of the North Brevard County Hospital District operating Parrish Medical Center (the District) was held at 3:03 p.m. on April 2023 in Conference Room 2/3/4/5, First Floor. The following members were present:

Robert L. Jordan, Jr., C.M., Chairperson
Stan Retz, Vice Chairperson
Herman A. Cole, Jr.
Billy Specht
Elizabeth Galfo, M.D.
Ashok Shah, M.D.
Billie Fitzgerald
Maureen Rupe
Jerry Noffel

Member(s) Absent:
None

A copy of the attendance roster of others present during the meeting is appended to the file copy of these minutes.

CALL TO ORDER

Mr. Jordan called the meeting to order at 3:03 p.m. and determined a quorum was present per Article 1.1.4 of the District Bylaws.

PLEDGE OF ALLEGIANCE

Mr. Jordan led the Board of Directors, staff and public in reciting the Pledge of Allegiance.

PMC'S VISION – *Healing Families – Healing Communities*®

Mr. Jordan led the Board of Directors, staff and public in reciting PMC's Vision – *Healing Families – Healing Communities*®.

APPROVAL OF MEETING AGENDA

Mr. Jordan requested approval of the meeting agenda in the packet as revised. Discussion ensued and the following motion was made by Mr. Cole, seconded by Dr. Shah and approved (8 ayes, 0 nays, 0 abstentions). Mr. Noffel was not present at the time the vote was taken.

ACTION TAKEN: MOVED TO APPROVE THE REVISED MEETING AGENDA OF THE BOARD OF DIRECTORS OF THE DISTRICT AS PRESENTED.

RECOGNITIONS

There were no recognitions.

REVIEW AND APPROVAL OF MINUTES

Discussion ensued and the following motion was made by Mr. Cole, seconded by Mr. Retz and approved (9 ayes, 0 nays, 0 abstentions).

ACTION TAKEN: MOVE TO APPROVE THE MINUTES OF THE JANUARY 9, 2023 REGULAR MEETING, AS PRESENTED.

OPEN FORUM FOR PMC PHYSICIANS

There were no physician comments.

PUBLIC COMMENTS

There were no public comments.

UNFINISHED BUSINESS

There was no unfinished business.

NEW BUSINESS

North Brevard Medical Support Liaison Report

Mr. Retz presented the North Brevard Medical Support Liaison report from its February 16, 2023 meeting.

CONSENT AGENDA

The revised consent agenda was presented. Discussion ensued regarding the consent agenda, and the following motion was made by Dr. Galfo, seconded by Mr. Cole and approved (9 ayes, 0 nays, 0 abstentions).

ACTION TAKEN: MOVE THAT THE BOARD OF DIRECTORS APPROVE THE FOLLOWING REVISED CONSENT AGENDA ITEMS:

Consent Agenda

A. Finance

1. Motion: To recommend to the Board of Directors to approve the purchase of the replacement of one (1) Nuclear Medicine Camera System at a total cost not to exceed the amount of \$381,660.

2. Motion: To recommend the Board of Directors to approve the Scout Investments Resolution to add Lester Eljaiek, CFO, as an authorized signer.

COMMITTEE REPORTS

Quality Committee

Dr. Galfo reported all items were covered during the Quality Committee meeting.

Finance Committee

Mr. Cole reported all items were covered during the Finance Committee meeting.

Executive Committee

Mr. Retz reported all items were covered during the Executive Committee meeting.

Educational, Governmental and Community Relations Committee

Ms. Fitzgerald reported all items were covered during the Educational, Governmental and Community Relations Committee meeting.

Planning, Physical Facilities and Properties Committee

Mr. Jordan reported the Planning, Physical Facilities and Properties Committee did not meet.

PROCESS AND QUALITY REPORT

No additional information was presented.

Hospital Attorney

Legal counsel had no report.

OTHER

There was no other business to come before the Board.

CLOSING REMARKS

There were no closing remarks.

BOARD OF DIRECTORS

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ADJOURNMENT

There being no further business to discuss, the Parrish Medical Center Board of Directors meeting adjourned at 3:22 p.m.

Robert L. Jordan, Jr., C.M.
Chairman

**NORTH BREVARD COUNTY HOSPITAL DISTRICT
OPERATING PARRISH MEDICAL CENTER
MEDICAL EXECUTIVE COMMITTEE MEETING – REGULAR SESSION MINUTES
May 16, 2023 @ 5:30pm**

Present: A. Ochoa, MD, C. Jacobs, MD, L. Stuart, MD, K. Patel, MD, C. Manion, MD, R. Patel, MD, C. Fernandez, MD, K. George, MD, G. Mikitarian, H. Cole, M. Navas, MD, C. Rajan, DO

Absent: B. Mathews, MD, G. Cuculino, MD, P. Carmona, MD, C. McAlpine,

The meeting of the Medical Executive Committee of the North Brevard County Hospital District operating Parrish Medical Center was called to order on May 16, 2023 at 5:30pm in the Conference Center. A quorum was determined to be present.

CALL TO ORDER.

Dr. Ochoa called the meeting to order at 5:34 pm.

I. REVIEW AND APPROVAL OF MINUTES

Motion to approve the Regular Session minutes of April 18, 2023 as written and distributed *was made by Dr. Stuart, seconded by Dr. Manion and unanimously approved.*

2. OLD BUSINESS:

Motion to *transfer* the “Area” owner of the following Policies: *(without edits, with Department leadership knowledge/approval) was made by Dr. Manion, seconded by Dr. Stuart and unanimously approved.*

Procedure for Medications from Outside of the Hospital (transfer back to Pharmacy)
Admitted Patients Remaining in the Emergency Department (transfer back to ED)
Cardiac Stress Test Performing and Interpretation (transfer back to Cath Lab)
Cardioversions in the ICU (transfer to ICU)
Department Procedure for NICA Notification (transfer to Women’s Center)
Scheduling Preadmission Testing (transfer to Patient Access)
Medication Use Without Supporting Documentation (transfer to Pharmacy)

3. NEW BUSINESS:

1. Motion to send a favorable recommendation to the AD HOC Credentials Committee of the Board of Director's to change the verbiage of the Delineated Privileges – Emergency Medicine to read 4 shifts (8 hours) monthly across the period of the 2 year appointment cycle to be served at Parrish Medical Center, or documentation provided of the shifts having been provided/served at another like facility. ***The motion was made by Dr. Manion, seconded by Dr. Rajan and unanimously approved.***
2. Motion to send a favorable recommendation to the AD HOC Credentials Committee of the Board of Directors to approve the addition of ***The Inspire Procedure (including DISE: Drug Induced Sleep Endoscopy)*** to the delineated privileges for General Surgery. ***Motion was made by Dr. Stuart, seconded by Dr. Navas and unanimously approved.***

4. CONSENT AGENDA - STANDING ORDERS (distributed on 3/17/2023)

- Atomized Fentanyl for Pediatric Patients (E3727) - New Order Set.
- Hemostasis Guidelines (E3729ab) - New Protocol.
- Preoperative Lab Guidelines (E3728) - New Protocol.
- ICU Admit Orders (E295abc) - Added Heparin 5000 unit SQ Q8 order and Consult Dietician routine order. Removed the label "P.O or P.R." from the medication area. Unchecked orders for Morphine Sulfate, Lorazepam, PT & PTT, & XR Chest.
- Mechanical Ventilation Standing Orders (E423ab) - Multiple changes. Review as if new.
- Mechanically Ventilated Patient Sedation/Analgesia Protocol (E60ab) - Removed the "Sedate per Respiratory Protocol PRN." Changed "if sedation score...." from +3 to +2. Updated the wording of the Lacrilube orders under Meds.

Motion to approve the consent agenda as written and distributed was made by Dr. Rajan, seconded by Dr. Manion and unanimously approved.

5. Report from Administration: None

6. Report from the Board: None

7. Committee Reports: *(noted for the minutes)*

Credentials & Medical Ethics Committee – May 8, 2023

8. Lion's Eye Institute Report – Donor Contribution thru April, 2023 *(noted for the minutes)*

9. Open Forum: None

There being no further business the meeting adjourned at 5:40pm.

NEXT MEETING June 20, 2023

Aluino Ochoa, MD
Medical Staff President

Christopher Manion, MD
Secretary/Treasurer Medical Staff