

**DRAFT**  
**NORTH BREVARD COUNTY HOSPITAL DISTRICT**  
**OPERATING**  
**PARRISH MEDICAL CENTER**  
**BOARD OF DIRECTORS – REGULAR MEETING**

A regular meeting of the Board of Directors of the North Brevard County Hospital District operating Parrish Medical Center (the District) was held at 2:02 p.m. on January 6, 2025 in Conference Room 2/3/4/5, First Floor. The following members were present:

Robert L. Jordan, Jr., C.M., Chairperson  
Stan Retz, Vice Chairperson  
Herman A. Cole, Jr.  
Elizabeth Galfo, M.D.  
Ashok Shah, M.D.  
Dan Aton  
Maureen Rupe  
Billie Fitzgerald  
Billy Specht

Member(s) Absent:  
None

A copy of the attendance roster of others present during the meeting is appended to the file copy of these minutes.

**CALL TO ORDER**

Mr. Jordan called the meeting to order at 2:02 p.m. and determined a quorum was present per Article 1.1.4 of the District Bylaws.

**PLEDGE OF ALLEGIANCE**

Mr. Jordan led the Board of Directors, staff and public in reciting the Pledge of Allegiance.

**PMC'S VISION – *Healing Families – Healing Communities®***

Mr. Jordan led the Board of Directors, staff and public in reciting PMC's Vision – *Healing Families – Healing Communities®*.

**APPROVAL OF MEETING AGENDA**

Mr. Jordan requested approval of the meeting agenda in the packet as revised. Discussion ensued and the following motion was made by Dr. Galfo, seconded by Ms. Fitzgerald, and approved (9 ayes, 0 nays, 0 abstentions).

***ACTION TAKEN: MOTION APPROVING THE REVISED MEETING AGENDA OF THE BOARD OF DIRECTORS OF THE DISTRICT AS PRESENTED.***

**RECOGNITIONS**

The Board recognized the reappointments of Mr. Jordan, Mr. Retz, and Dr. Shah for 4-year terms.

**SECRETARY'S REPORT & ELECTION OF OFFICERS**

Dr. Galfo, Secretary of the North Brevard County Hospital District Board of Directors reviewed the process for the election of officers.

Immediately after nominations are closed for each office, the election for that officer will be held. Ballots will then be distributed, dated and signed by each Board Member. The tellers will count the ballots and provide the results to the Chairperson. The ballots are public records and will continue to be available.

**Election of Chairperson**

Dr. Galfo indicated that Mr. Jordan had been nominated as Chairperson and no other names were presented. Mr. Cole moved to close the nominations, seconded by Dr. Galfo and the Board approved the motion (9 ayes-0 nays-0 abstentions). Mr. Jordan was elected Chairperson. Mr. Jordan as Chairperson continued with the conduct of the meeting.

**Election of Vice-Chairperson**

Mr. Jordan indicated that Mr. Retz had been nominated as Vice Chairperson and no other names were presented. Mr. Cole moved to close the nominations, seconded by Dr. Galfo and the Board approved the motion (9 ayes-0 nays-0 abstentions). Mr. Retz was elected Vice Chairperson.

**Election of Treasurer**

Mr. Jordan indicated that Mr. Cole had been nominated as Treasurer with no other names presented. Dr. Galfo moved to close the nominations, seconded by Mr. Specht and the Board approved the motion (9 ayes-0 nays-0 abstentions). Mr. Cole was elected Treasurer.

**Election of Secretary**

Mr. Jordan indicated there were currently no nominees for the position of Secretary of the Board of Directors. Dr. Shah nominated Dr. Galfo to serve as Secretary and moved to close the nominations, seconded by Mr. Cole and the Board approved the motion (9 ayes-0 nays-0 abstentions). Dr. Galfo was elected Secretary.

**Election of Member-at-Large**

Mr. Jordan indicated that Ms. Rupe had been nominated as Member-at-Large and no other names were presented. Dr. Shah moved to close the nominations, seconded by Mr. Cole and the Board approved the motion (9 ayes-0 nays-0 abstentions). Ms. Rupe was elected Member-at-Large.

**REVIEW AND APPROVAL OF MINUTES**

Discussion ensued and the following motion was made by Mr. Cole, seconded by Mr. Aton, and approved (9 ayes, 0 nays, 0 abstentions).

***ACTION TAKEN: MOTION APPROVING THE MINUTES OF THE NOVEMBER 6, 2024, REGULAR MEETING OF THE BOARD OF DIRECTORS OF THE NORTH BREVARD COUNTY HOSPITAL DISTRICT DBA PARRISH MEDICAL CENTER, AS PRESENTED.***

**OPEN FORUM FOR PMC PHYSICIANS**

There were no physician comments.

**PUBLIC COMMENTS**

There were no public comments.

**UNFINISHED BUSINESS**

There was no unfinished business.

**NEW BUSINESS**

**North Brevard Medical Support Liaison Report**

Mr. Retz presented the North Brevard Medical Support Liaison report from its November 26, 2024 meeting.

**Resolution Concerning 490 North Washington Avenue and Vacant Lot**

Discussion ensued and the following motion was made by Mr. Cole, seconded by Dr. Galfo, and approved (9 ayes, 0 nays, 0 abstentions).

***ACTION TAKEN: MOTION APPROVING THE RESOLUTION OF THE BOARD OF DIRECTORS OF THE NORTH BREVARD COUNTY HOSPITAL DISTRICT DIRECTING MANAGEMENT TO NEGOTIATE THE PROVISION OF RADIATION ONCOLOGY SERVICES AND TO PREPARE THE SALE AND LEASEBACK AGREEMENTS FOR THE PROPERTY OWNED BY THE DISTRICT AND LOCATED AT 490 NORTH WASHINGTON AVENUE TITUSVILLE,***

**FLORIDA AND THE VACANT LOT LOCATED ON NORTH DELEON AVENUE  
TITUSVILLE, FLORIDA.**

**MEDICAL STAFF REPORT RECOMMENDATIONS/ANNOUNCEMENTS**

There were no recommendations or announcements.

**CONSENT AGENDA**

Discussion ensued regarding the consent agenda, and the following motion was made by Mr. Cole, seconded by Dr. Galfo, and approved (9 ayes, 0 nays, 0 abstentions).

***ACTION TAKEN: MOTION TO APPROVE THE FOLLOWING REVISED  
CONSENT AGENDA ITEMS:***

Consent Agenda

**A. Finance**

1. **Motion to recommend to the Board of Directors approve the renewal of the Pension Committee Membership for Chris McAlpine for a three-year term from February 1, 2025 through January 31, 2028.**
2. **Motion to recommend the Board of Directors approve the name change of the Pension Administrative Committee to the Retirement Planning Committee.**

**COMMITTEE REPORTS**

**Quality Committee**

Dr. Galfo reported all items were covered during the Quality Committee meeting.

**Finance Committee**

Mr. Cole reported all items were covered during the Finance Committee meeting.

**Executive Committee**

Mr. Retz reported all items were covered during the Executive Committee meeting.

**Educational, Governmental and Community Relations Committee**

Ms. Fitzgerald reported that all items were covered during the Educational, Governmental and Community Relations Committee meeting.

**Planning, Physical Facilities and Properties Committee**

Mr. Jordan reported the Planning, Physical Facilities and Properties Committee did not meet.

**Process And Quality Report**

Mr. Mikitarian presented a legal update regarding Craig Deligdish and Omni.

**Hospital Attorney**

Legal counsel had no further report.

**OTHER**

There was no other business to come before the Board.

**CLOSING REMARKS**

Mr. Jordan thanked Dr. Ochoa for agreeing to serve as Medical Staff President for an additional year.

**ADJOURNMENT**

There being no further business to discuss, the Parrish Medical Center Board of Directors meeting adjourned at 2:44 p.m.

Robert L. Jordan, Jr., C.M.  
Chairman