

Members:

Stan Retz, Chairperson (January 1, 2016 - December 31, 2019)
Michael Allen, Vice-Chairperson (July 1, 2019 – June 30, 2022)
Chris McAlpine (February 4, 2019 – January 31, 2022)
Julia Reyes-Mateo (July 1, 2019 – June 30, 2022)
Dawn Hohnhorst (April 1, 2019 – March 31, 2022)
Warren Berry (January 1, 2016- December 31, 2019)

PARRISH MEDICAL CENTER
PENSION ADMINISTRATIVE COMMITTEE
DECEMBER 2, 2019 @ 10:00 A.M.
EXECUTIVE CONFERENCE ROOM

CALL TO ORDER

I. Public Comments

II. Review and approval of minutes (October 7, 2019).

Motion: To recommend approval of the October 7, 2019 minutes as presented.

III. Quarterly Pension and 403(b) and 457(b) Investment Reports – Anderson Financial
Partners

IV. Pension Membership Renewal for Stan Retz – Mr. McAlpine

Motion: To recommend the Board of Directors approve the renewal of membership for Stan Retz for a three-year term from January 1, 2020 through December 31, 2022.

V. Pension Membership Opening

VI. Adjournment

Members:

Jerry Noffel, Chairperson

Peggy Crooks

Stan Retz

**TENTATIVE AGENDA
INVESTMENT COMMITTEE
NORTH BREVARD COUNTY HOSPITAL DISTRICT
OPERATING
PARRISH MEDICAL CENTER
MONDAY, DECEMBER 02, 2019, 11:00 AM
EXECUTIVE CONFERENCE ROOM**

CALL TO ORDER

- I. Public Comment
- II. Review and approval of minutes (August 5, 2019 and September 9, 2019)

Motion: To recommend approval of the August 5, 2019 and September 9, 2019 meeting minutes as presented.

- III. ROCHE ADR Purchase – Anderson Financial Partners
- IV. Adjournment

QUALITY COMMITTEE

Herman A. Cole, Jr. (ex-officio)
Peggy Crooks
Billie Fitzgerald
Elizabeth Galfo, M.D.
Robert L. Jordan, Jr., C.M.
Jerry Noffel
Stan Retz, CPA
Maureen Rupe
Ashok Shah, M.D.
Joseph Rojas, M.D., President/Medical Staff
Jeram Chapla, M.D., Designee
Greg Cuculino, M.D.
Christopher Manion, M.D., Designee
Kiran Modi, M.D., Designee
George Mikitarian (non-voting)

**NORTH BREVARD COUNTY HOSPITAL DISTRICT
OPERATING
PARRISH MEDICAL CENTER
QUALITY COMMITTEE
MONDAY, DECEMBER 2, 2019
NOON
EXECUTIVE CONFERENCE ROOM**

CALL TO ORDER

I. Approval of Minutes

Motion to approve the minutes of the October 7, 2019 meeting.

II. Vision Statement

III. Public Comment

IV. "My Story"

V. Dashboard Review

VI. Other

VII. Executive Session (if necessary)

ADJOURNMENT

NOTE: IF A PERSON DECIDES TO APPEAL ANY DECISION MADE BY THE QUALITY COMMITTEE WITH RESPECT TO ANY MATTER CONSIDERED AT THIS MEETING, HE/SHE WILL NEED A RECORD OF PROCEEDINGS AND, FOR SUCH PURPOSES, MAY NEED TO ENSURE A VERBATIM RECORD OF THE PROCEEDINGS IS MADE AND THAT THE RECORD INCLUDES TESTIMONY AND EVIDENCE UPON WHICH THE APPEAL IS TO BE BASED.

PERSONS WITH A DISABILITY WHO NEED A SPECIAL ACCOMMODATION TO PARTICIPATE IN THIS PROCEEDING SHOULD CONTACT THE ADMINISTRATIVE OFFICES AT 951 NORTH WASHINGTON AVENUE, TITUSVILLE, FLORIDA 32796, AT LEAST FORTY EIGHT (48) HOURS PRIOR TO THE MEETING. FOR INFORMATION CALL (321) 268-6110. THIS NOTICE WILL FURTHER SERVE TO INFORM THE PUBLIC THAT MEMBERS OF THE BOARD OF DIRECTORS OF NORTH BREVARD MEDICAL SUPPORT, INC. MAY BE IN ATTENDANCE AND MAY PARTICIPATE IN DISCUSSIONS OF MATTERS BEFORE THE NORTH BREVARD COUNTY HOSPITAL DISTRICT BOARD OF DIRECTORS EDUCATIONAL, GOVERNMENTAL AND COMMUNITY RELATIONS COMMITTEE. TO THE EXTENT OF SUCH DISCUSSION, A JOINT PUBLIC MEETING OF THE NORTH BREVARD COUNTY HOSPITAL DISTRICT, BOARD OF DIRECTORS EDUCATIONAL, GOVERNMENTAL AND COMMUNITY RELATIONS COMMITTEE AND NORTH BREVARD MEDICAL SUPPORT, INC. SHALL BE CONDUCTED.

FINANCE COMMITTEE MEMBERS:

Stan Retz, Chairperson
Peggy Crooks, Vice Chairperson
Jerry Noffel
Elizabeth Galfo, M.D.
Robert Jordan
Billie Fitzgerald
Herman Cole (ex-officio)
Christopher Manion, MD.
George Mikitarian, President/CEO (non-voting)
Joseph Rojas, M.D., President/Medical Staff

**TENTATIVE AGENDA
BUDGET & FINANCE COMMITTEE MEETING - REGULAR
NORTH BREVARD COUNTY HOSPITAL DISTRICT
OPERATING
PARRISH MEDICAL CENTER
MONDAY, DECEMBER 02, 2019
EXECUTIVE CONFERENCE ROOM
(IMMEDIATELY FOLLOWING QUALITY COMMITTEE)
SECOND FLOOR, ADMINISTRATION**

CALL TO ORDER

- I. Review and approve of minutes (October 7, 2019)

Motion: To recommend approval of the October 7, 2019 minutes as presented.

- II. Public Comments

- III. Financial Review – Mr. Bailey

- IV. Inter-Local Agreement with Halifax Health – Mr. Bailey

Motion: To recommend to the Board of Directors to approve the attached Inter-local Agreements with Halifax Hospital Medical Center Taxing District.

- V. Pension Membership Renewal for Stan Retz – Mr. Bailey

Motion: To recommend the Board of Directors approve the renewal of membership for Stan Retz for a three-year term from January 1, 2020 to December 31, 2022.

- VI. Disposal

Motion: To recommend to the Board of Directors to declare the equipment listed in the requests for Disposal of Obsolete or Surplus Property Forms as surplus and obsolete and dispose of same in accordance with FS274.05 and FS274.96.

VII. Executive Session (if necessary)

ADJOURNMENT

NOTE: IF A PERSON DECIDES TO APPEAL ANY DECISION MADE BY THE FINANCE COMMITTEE WITH RESPECT TO ANY MATTER CONSIDERED AT THIS MEETING, HE/SHE WILL NEED A RECORD OF PROCEEDINGS AND, FOR SUCH PURPOSES, MAY NEED TO ENSURE A VERBATIM RECORD OF THE PROCEEDINGS IS MADE AND THAT THE RECORD INCLUDES TESTIMONY AND EVIDENCE UPON WHICH THE APPEAL IS TO BE BASED.

PERSONS WITH A DISABILITY WHO NEED A SPECIAL ACCOMMODATION TO PARTICIPATE IN THIS PROCEEDING SHOULD CONTACT MS. LISA CAVALLERO, EXECUTIVE DIRECTOR, AT 951 NORTH WASHINGTON AVENUE, TITUSVILLE, FLORIDA 32796, AT LEAST FORTY-EIGHT (48) HOURS PRIOR TO THE MEETING. FOR INFORMATION CALL (321) 383-9829 (TDD).

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EXECUTIVE COMMITTEE

Robert L. Jordan, Jr., C.M., Chairman
Herman A. Cole, Jr.
Peggy Crooks
Stan Retz, CPA
Elizabeth Galfo, M.D.
George Mikitarian, President/CEO (non-voting)

**DRAFT AGENDA
EXECUTIVE COMMITTEE
NORTH BREVARD COUNTY HOSPITAL DISTRICT
OPERATING
PARRISH MEDICAL CENTER
MONDAY, DECEMBER 2, 2019
2nd FLOOR, EXECUTIVE CONFERENCE ROOM
IMMEDIATELY FOLLOWING FINANCE COMMITTEE**

CALL TO ORDER

- I. Approval of Minutes

Motion to approve the minutes of the October 7, 2019 meeting.
- II. Reading of the Huddle
- III. Public Comment
- IV. Managed Care/Lab – Mr. Waterman
- V. Metrus Payment –Messrs. Loftin & McAlpine
- VI. Attorney Report – Mr. Boyles
- VII. Other
- VIII. Executive Session –Strategic Planning

ADJOURNMENT

NOTE: IF A PERSON DECIDES TO APPEAL ANY DECISION MADE BY THE BOARD WITH RESPECT TO ANY MATTER CONSIDERED AT THIS MEETING, HE/SHE WILL NEED A RECORD OF PROCEEDINGS AND, FOR SUCH PURPOSES, MAY NEED TO ENSURE A VERBATIM RECORD OF THE PROCEEDINGS IS MADE AND THAT THE RECORD INCLUDES TESTIMONY AND EVIDENCE UPON WHICH THE APPEAL IS TO BE BASED.

PERSONS WITH A DISABILITY WHO NEED A SPECIAL ACCOMMODATION TO PARTICIPATE IN THIS PROCEEDING SHOULD CONTACT THE ADMINISTRATIVE OFFICES, AT 951 NORTH WASHINGTON AVENUE, TITUSVILLE, FLORIDA 32796, AT LEAST FORTY-EIGHT (48) HOURS PRIOR TO THE MEETING. FOR INFORMATION CALL (321) 268-6110.

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EDUCATION COMMITTEE

Billie Fitzgerald, Chairperson
Herman A. Cole, Jr. (ex-officio)
Elizabeth T. Galfo, M.D.
Maureen Rupe
Ashok Shah, M.D.
Joseph Rojas, M.D.
George Mikitarian, President/CEO (Non-voting)

**NORTH BREVARD COUNTY HOSPITAL DISTRICT
OPERATING
PARRISH MEDICAL CENTER
EDUCATIONAL, GOVERNMENTAL AND COMMUNITY RELATIONS COMMITTEE
MONDAY, DECEMBER 2, 2019
IMMEDIATELY FOLLOWING EXECUTIVE SESSION
FIRST FLOOR CONFERENCE ROOM 2/3/4/5**

CALL TO ORDER

- I. Review and Approval of Minutes

Motion to approve the minutes of the October 7, 2019 meeting.

- II. Community Health Presentation – Ms. Weaver

- III. Other

- IV. Executive Session (if necessary)

ADJOURNMENT

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**DRAFT AGENDA
BOARD OF DIRECTORS MEETING - REGULAR MEETING
NORTH BREVARD COUNTY HOSPITAL DISTRICT
OPERATING
PARRISH MEDICAL CENTER
DECEMBER 2, 2019
NO EARLIER THAN 3:00 P.M.,
FOLLOWING THE LAST COMMITTEE MEETING
FIRST FLOOR, CONFERENCE ROOM 2/3/4/5**

CALL TO ORDER

- I. Pledge of Allegiance
- II. PMC's Vision – *Healing Families – Healing Communities*
- III. Approval of Agenda
- IV. Review and Approval of Minutes (October 7, 2019 Regular Meeting)
- V. Recognitions(s)
- VI. Open Forum for PMC Physicians
- VII. Public Comments
- VIII. Unfinished Business
- IX. New Business
 - A. **North Brevard Medical Support, Inc, Liaison Report –Mr. Retz**
 - B. **Environment of Care Annual Review –Mr. Loftin**

Motion: To approve the Annual Environment of Care Report as presented.
 - C. **Motion to Recommend the Board of Directors approve the Organ, Tissue, and Eye Donation policy, as presented.**
 - D. **Motion to Recommend the Board of Directors approve Policy 9500-8008, Patient Safety Plan, as presented.**
 - E. **Motion to Recommend the Board of Directors approve Policy 9500-2032, Patient Identification Wristbands, as presented.**
 - F. **Motion to Recommend the Board of Directors approve the Patients Leaving Against Medical Advice (AMA) policy, as presented.**

G. Motion to Recommend the Board of Directors approve Policy 9500-8012, Risk Management Program & Plan, as presented.

H. Motion to Recommend the Board of Directors approve Policy 9500-2035, Ethics, as presented.

X. Medical Staff Report Recommendations/Announcements – Dr. Rojas

Resignations – **For Information Only**

- 1. Benjamin Nettleton, DO – Family Medicine**
- 2. Laura Costa, APRN – Hospitalist**

XI. Public Comments (as needed for revised Consent Agenda)

XII. Consent Agenda

A. Finance

1. To recommend to the Board of Directors to approve the Inter-local agreements with Halifax Hospital Medical Center Taxing District.
2. To recommend to the Board of Directors to approve the renewal of membership for Stan Retz for a three-year term from January 1, 2020 through December 31, 2022.
3. To recommend to the Board of Directors to declare the equipment listed in the requests for Disposal of Obsolete or Surplus Property Forms as surplus and obsolete and dispose of same in accordance with FS274.05 and FS274.96.

XI. Committee Reports

A. Quality Committee – Mr. Cole

B. Budget and Finance Committee – Mr. Retz

C. Executive Committee – Mr. Jordan

D. Educational, Governmental and Community Relations Committee – Ms. Fitzgerald

E. Planning, Physical Facilities & Properties Committee (Did Not Meet)

- XII. Process and Quality Report – Mr. Mikitarian
 - A. Other Related Management Issues/Information
 - B. Hospital Attorney - Mr. Boyles
- XIII. Other
- XIV. Closing Remarks – Chairman
- XV. Executive Session (if necessary)
- XVI. Open Forum for Public

ADJOURNMENT

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